Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MAHARANI KISHORI JAT KANYA MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Rashmi Lohchab**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01262274660**
Mobile no.	**8059555595**
Registered Email	**mkjkmrtk@gmail.com**
Alternate Email	**mkjk@rediffmail.com**
Address	**Delhi Road Rohtak-124001**
City/Town	**Rohtak-124001**
State/UT	**Haryana**
Pincode	**124001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Susheela Dhankhar**
Phone no/Alternate Phone no.	**01262266121**
Mobile no.	**9812301921**
Registered Email	**susheela.dhankhar@gmail.com**
Alternate Email	**mkjkmrtk@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mkjkcollege.org/default.aspx?articlaID=175&articleName=aqar&menuID=370&parentID=368

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mkjkcollege.org/default.aspx?articlaID=179&articleName=academic-calendar&menuID=373&parentID=303

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.25**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.02**	**2016**	**05-Oct-2016**	**04-Oct-2021**

6. Date of Establishment of IQAC	**02-Dec-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Legal Awareness for unorganized sector Women and Students	11-Jan-2020 1	150
Single use Plastic India Campaign with collaboration with EARTH NGO and District Administration	01-Oct-2019 1	500
Awareness Program for Rural Women regarding Cyber Crime Cyber	23-Oct-2019 1	115
Election Awareness Program for Rural Folk and Students	01-Oct-2019 12	150
Library User Awareness Program	11-Sep-2019 6	800
Health check up camp	10-Oct-2019 1	140
Social outreach Program in Krontha Village	26-Jan-2020 1	140
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Physical Education Department	Seminar	DGHE	2020 2	100000
MKJK College	Salary	DGHE	2019 365	55130000
Department of Sociology and Legal literacy Cell gal Literacy Cell	Legal Awareness Program for women from Unorganized sectors and students program	National Commission for Women, Delhi	2020 1	45000
Sports	Free Education for Sports Medal Winners	UGC	2019 1	1477249
Sports	State level inter college tournament	DGHE	2020 4	850003
Cultural Cell	Prize money for students in Youth Festival	MDU, Rohtak	2020 90	81400

Department of Home Science	Prize money for students y	MDU, Rohtak	2020 3	13100
Department of Home Science	Food Stall in Rang Mahotsav	MDU, Rohtak	2020 2	8000
Women Cell	Prize money	Women's Study center, MDU, Rohtak	2020 1	1100
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Gender sensitization in Rural Area through various program like group Discussion, Workshop, Training etc. Twelve days Election Awareness Program in The College Campus and Rural Areas. Organized Suicide Prevention Week. Making and Distribution of Masks during COVID19 by our students. Tie up with Local Coaching Centers and organized Extension Lectures on Employment opportunities and methodology for Competitive Exams. Workshop on Communication Skills. .

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Annual Academic and Co curricular Activity Calendar.	Implemented Successfully.
New Courses	A course namely B.Com. Honors has been introduced in the session.
Submission of Proposals to UGC for Vocational Certificate/Degree Courses.	College got approval from UGC to start four Vocational Degree Courses and Five

	Vocational Certificate Courses.
Seminar/Workshop.	Organized DGHE sponsored Seminar on Recent Advances in Physical Education. Organized Legal Awareness Program Sponsored by National Commission For Women. And many Workshops were organized by various Departments.
Students Participation in Co Curricular Activities and Sports..	Students participated in many Programs/Competitions and won many Prizes specially in National Youth Festival. Students also won many prizes at National & International Level in Sports.
Inter College Competitions by every Department.	Implemented and being put in Record.
Gender Sensitization and Women Empowerment.	Regular Seminar, Workshops, Extension Lectures, Group Discussion etc. were organized on Women Centric Issues.
Continuous Campaign to motivate & aware Rural Folk about various social issues.	Many Programs, Extension Lectures, Rally and Group Discussions etc. were organized.
Alumni Meet.	Virtual Alumni Meet was organized due to Covid.
Spiritual Well being of the Faculty and Students.	Many Yoga and Meditation sessions were organized for Faculty and Students and Organized Suicide Prevention Week.
View File	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management	03-Oct-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	21-Feb-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College has been making regular efforts to strengthen and update the ICT in the various processes like students admission, Registration, Internal assessment, LMIS (Library fully computerized with OPAC), uploading the information about teaching and nonteaching staff on Haryana Higher Education employees MIS portal and uploading the information regarding all students on MDU portal. The administrative office gets connected to all the faculty members through whats app group. All teachers have formed Whats app groups of their respective students for online teaching and send other information of their interest. The college has its well updated Website having all information about the College.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has developed a structured and effective implementation of the curriculum. The institution is affiliated to MDU Rohtak and strictly follows the syllabus regime and guidelines prescribed by MD University Rohtak. The latest syllabus of all the classes and subjects along with calendars of academic, cultural and sports activities is provided by the affiliating university through its website in the beginning of each session. The curriculum specified by the M.D. University Rohtak is effectively imparted to students with the support of university and institutions through well planned semester wise academic calendar. Following are the various means through which the curriculum is executed.Academic calendar:Academic calendar is prepared as per M.D. University, Rohtak academic schedule and the requirements at the college level as per the action plans framed. Structured Time Table:A very systematic and structured time table has been designed for each and every department in the beginning of session. Lesson plan:Teachers make lesson plans from the syllabus and deliver lectures according to this plan and adhere to it properly. All the information regarding syllabus, revision plans, field visits and class tests is mentioned in lesson Plans. Lesson plans are also displayed on notice Boards. Lesson plan also includes course outcomes, course objectives, content topics, references books.Assignments and field visit:For effective operationalization of the curriculum, many projects and assignments are offered to students to create an insight and practical knowledge of their concerned subjects. Many Extension Lectures are also organized for students by experts related with syllabus.The institution monitors the progress and performance of students through frequent class tests, assignments, debate, group discussion and quiz competition and the final semester examination held by M.D.U.The record of progress of the students is well documented and intimated to their parents also. Smart class Rooms and E learning resources:apart from conventional teaching methods, the faculty members are encouraged and motivated to utilize the smart class rooms, and e-learning resources. We have fully

automated library with adequate space for internet browsing, photocopying and adequate study material like text books, reference books, journals, magazines, Newspapers, and other competitive and motivational books etc.. All the staff and students have access to INFLIBNET and DELNET.Systematic Monitoring System:The Principal holds meeting from to time for proper monitoring and progression of curriculum. The principal holds meeting from to time to analyze and discuss about progression of syllabi and give guidance for making it more effective and proper if needed.Few of our Add- on courses like Diploma and other certificate courses introduced by us are totally run by our institution and in consultation with the concerned education partner i.e. M.D.University, Rohtak. Keeping in the view the on going pandemic syllabus has been also covered through online classes. Whats app groups for all classes including all students have been formed by all faculty members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	NIL	Nil	0	NIL	NIl

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Honors	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Food Stall	15
MA	Socio-economic Survey	50
BA	NSS Seven days Camp	100
BSc	Mask making and distribution	25

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has adopted feedback system to analyze the optimum utilization of the college resources. Feedback is regularly collected from students, teachers, Alumni and parents. A good number of the respondents are selected in each category of stakeholders from the college through random sampling technique to collect feedback from them. The college collects the feedback through online on prescribed Performa by framing a structured questionnaire (see annexure) Average score has been calculated by analyzing every aspect. The collected Performa are analyzed and discussed by the Principal and faculty members. After analyzing the feedback forms, all the aspects, whose average score is low, are being reviewed and accordingly corrective and improvement measures are taken for the holistic development of the students and over all development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	60	187	60
BA	Passcourse	400	1234	328
BCom	Pass course	80	262	34
BCom	Honors	60	17	15
BSc	Medical	180	583	180
BSc	Non-Medical	180	444	136
BSc	Sports Science	40	99	40
BPEd	Physical Education	50	94	49
MPEd	Physical Education	40	90	40
MA	English	60	156	56
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2189	528	46	7	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
64	64	9	6	5	9

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor provides support, a sounding board, knowledge, encouragement, guidance and constructive feedback to the mentee by developing a genuine interest in the growth of their abilities and talents. A Teacher can be a role model in shaping the future of students. To implement this philosophy, the Mentor – Mentee system is adopted by the institution to provide guidance and counseling to students on academic, co curricular activities and personal issues and to foster a close and constructive professional relationship between student and staff and make them curious about learning and encouraging them to pursue their dreams. This scheme is adopted in the institution for the value additions and to provide support to the students like bridging the gap between the teachers so that the students can approach any time on any issues with their mentor. Mentor motivates the students for higher studies and entrepreneurship. Student Mentor Mentee: All the students of the college are divided into different groups and one faculty member has been assigned as a mentor over 40-50 students. Mentor records the file of all the assigned students regarding their academic performance, participation in extra curricular activities, achievements, and any other initiatives taken by the students. The students are encouraged to keep contact with their Mentors for guidance on various issues, aspects and sharing their problems etc. for finding solution, improving their studies and grade etc. Regular meeting were held between Mentor and Mentee. Mentor establishes consistent communication with the parents and intimates them the attendance of their wards in the classes and overall progress of the students. Our college also acknowledges the vital role played by the senior students who act as mentor for their juniors by providing invaluable help in their studies, assignments and encouraging them for their active participation in co curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2717	64	1:42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
77	64	13	35	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	MS. Sofia	Assistant Professor	Best NSS Program Officer at University Level
2019	Ms. Saroj Kadian	Associate Professor	MD University Award in Appreciation of Devoted Services in YRC
2019	Dr. Rashmi Lohachab	Principal(in-charge)	MD University Award in Appreciation of Devoted Services in Cultural Activities
2020	Dr. Sneh Lata	Assistant Professor	Vivekanand Shikshan Sanstha, Aurangabad.
2019	Dr. Rashmi Lohachab	Principal(in-charge)	University Award in Appreciation of Devoted Services in YRC

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSCNM06	6th	22/10/2020	10/11/2020
BSc	BSCM06	6th	22/10/2020	10/11/2020
BCom	BCH02	2nd	14/08/2020	16/10/2020
BCom	Bcom06	6th	22/10/2020	08/11/2020
BA	BA02	6th	26/10/2020	11/11/2020
MCom	MC02	4th	07/10/2020	16/11/2020
MA	MAYOG	4th	03/10/2020	21/10/2020
MPEd	MP04	4th	09/10/2020	06/11/2020
MA	MAE	4th	07/10/2020	22/12/2020
MA	MAG	4th	03/10/2020	16/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance and mechanism of Internal Assessment is Transparent and robust in terms of frequency and variety. As a part of effective educational strategy and mechanism, the college has adopted continuous internal evaluation system to assess the students on each and every aspect. The continuous internal evaluation system as adopted by the institution has two components : 1. The continuous Internal Evaluation. 2. The End Semester exam for effective implementation of continuous internal evaluation system at the institutional level. The college being affiliated with M.D.U,.adheres to follow

the process specified by the university. In the last few years, M.D. University has introduced internal assessment system for all the colleges as a part of the university scheme of Examination Evaluation process: the marks are to be forwarded to the university after conducting the assessment by every department for every subject. It is ensured that at the institutional level, the internal assessment is conducted strictly as per the university norms. The continuous internal assessment of students is analyzed through assignment, test, quiz programs, seminars, debates, group discussions, field surveys and projects. Students are encouraged to participate in curricular and extracurricular activities, different competitions and cultural events and sports activities. The internal Evaluation of students is adopted by the teachers at college level. The college faculty motivates the students to attend regular classes and for active participation in different activities. The evaluation methods are informed to the students well in advance through the induction programmers conducted by the departments. IQAC coordinator directly contacts with the stakeholders, taking feed back in an informal way. Moreover, the interest of students in lecture and the attendance recorded in each lecture is taken as automatic signals of feedback. In case of any deviant altitude of faculty towards students is reported, such reports are analyzed carefully and after cross checking the same, remedial measures are taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the college for two combined academic semesters, July to December and January to June every year. The broad frame work of academic calendar is provided by M.D.University, Rohtak. In the beginning of the session, university provides the schedule of activities like date of admission, commencement of classes for odd semester, examination of odd semester, term breaks/vacations and commencement of classes for even semesters. The institution adhered to this academic plan for admission, classes, term break and examination. M.D.U also issues the calendar of sports activities, practical examination, NSS, Youth Red Cross and cultural activities. The NCC activities calendar is issued by NCC unit of 2nd Haryana Girls Battalion Rohtak. Besides all these, the IQAC of the college has also framed annual calendar for academic and cocurricular activities for every session. The detail of academic and co curricular activities is prepared by all the departments and conveners of various cells which is further submitted to IQAC coordinator and then the IQAC Coordinator discusses all activities in a meeting. A centralized academic and co curricular calendar is prepared.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mkjkcollege.org/default.aspx?articlaID=3190&articleName=program-outcomes-program-specific-outcomes-and-course-outcomes&menuID=1382&parentID=303

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

   http://www.mkjkcollege.org/default.aspx?articlaID=2189&menuID=128e.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	6	6
International	Geography	3	5.21
National	Geography	2	3.46
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	96	Nill	Nill
Presented papers	5	9	Nill	Nill
Resource persons	Nill	1	Nill	2

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programm on Importance of cleanliness	MKJK College NSS and Village Karontha	2	100
Awareness program for Villagers through Speech, Poem and Nukkad Natak, Speech,	MKJK College NSS and Village Karontha	2	100
Awareness regarding Digital and Cashless banking	Central Bank of India and MKJK College NSS	2	100

Discussion on Health and Wellbeing	MKJK College NSS and Psychology Department of MDU Rohtak	2	100
Rally on Voter Rights	MKJK College NSS and Village Karontha	2	100
Save the enviornment and ways to save water	MKJK College NSS and Village Karontha	2	100
Aware Villagers about Cyber Crime	MKJK College and Khedi Sadh	5	115
Training to villagers about Embroidery, knitting and Decoration	MKJK College and Khedi Sadh	5	115
12 days Election Awareness Programm	MKJK College and Distt. Administration	6	450
Legal Awareness Programm for College Students and Women from Unorganized sector	MKJKCollege and National Commission For Women	25	100

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
South Asian Games 2019	1st Position	South Asian Olympic Council	3
Common Wealth Championship 2019	1st Position	University of Wolverhemptonand Walsall Councilp	1
3rd Indian OPen Grappling Championship	1st Position	Grappling Fedration Of India	1
Oceana Championship	2nd Position	Asia Ociana Federation	1
21st Elete Women and men Boxing Tournament	2nd Position	Elete Women and men Boxing Tournament	1
Rev. Tytler International Kurash Championship	3rd Position	Tytler International Kursh Association	1
Rev. Tytler International Kurash Championship	Participation	Tytler International Kursh Association	1
World	Participation	Int. Uni. Sports	1

Uni.Taekawando Championship 2019		Federation	
Asia Cup Women Softball	Participation	Asia Cup Women Softball Association 1	1
Judo International Championship	Participation	Judo International Federation	1
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social Outreach	Panchayat, Khedi Sadh Village (Rohtak)	Lecture and Discussion with Villagers about Cyber Crime	5	115
Seminar	DGHE Haryana	Recent Advances in Physical Education	20	150
Legal Literacy	National Commission For Women	One Day Legal Literacy Awareness Program	25	100
Gender Sensitization	Panchayat, Karontha Village	Nukkad Natak, Poem and Speech	2	100
Social Outreach	Panchayat, Karontha Village	Rally	2	100
Enviornment Consiousness	Panchayat, Karontha Village	Ways to save water	2	100
Women Empowerment	Panchayat, Khedi Sadh Village (Rohtak)	Training To Village Women about Embriodery, Knitting	5	115
Digitalization	Certral Bank of India	Awareness Program	2	100
Legal Literacy	Distt. Administration Rohtak	Awareness Program on Voters rights	6	450
Health And Heigine	Kinos Super Speciality Hospital Rohtak	Health Check up Camp	2	140
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange Program (Paring the Pearls- Telangana and Haryana)	110	MKJK College Rohtak	1

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Placement	Training and Placement Fare	Navjyoti Global Solutions Pvt.Ltd. and Pt. NRS Govt. College Rohtak	21/01/2020	23/01/2020	17

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1475000	1541896

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14878	1630851	5	900	14883	1631751
Reference Books	2717	452663	Nill	Nill	2717	452663
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Asha Kharb	Home.Sc. B.A. 4th Semester:Physiology (Bones and Joints of Skelton)	DGHE-IT Cell	01/04/2020
MS. Asha Kharb	Home Sc. B.A.6th Semester (Nutritional anemia in pregnancy).	DGHE-IT Cell	03/04/2020
Ms. Sangeeta	Yoga and Health Ed. (UGC NET Syllabus	Youtube (Hi-Fi Education)	06/11/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	85	120	10	0	10	15	10	20
Added	0	0	0	5	0	0	0	90	0
Total	120	85	120	15	0	10	15	100	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
55	5584038	44	4477826

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college campus is spread over vast area of 12.5 Acres with natural surroundings. Being a Govt. Aided college, the maintenance and upkeep of infrastructure is undertaken by college funds and grant received from various funding agencies for the purpose.The campus security and maintenance is monitored through surveillance cameras. The College campus is fully connected with Wi-fi with 6 connections of 100 MPBS. The college has 34 number of Rooms with all required facilities like, furniture, lightning, fans, and Black/ white boards etc, with proper ventilation adequate space for each student. The college engages a retired XEN as technical expert for maintenance of building as and when required. Regular cleaning and maintenance is carried out by sweepers appointed in college and hostel.Considering COVID-19 situation touch free hand sanitizer with foot press stand are installed in required areas. One of our senior faculty members has been deputed as property in charge of the college. She maintains and takes care of the record of all equipment purchased in the college. The college has 20 laboratories with all required facilities and instruments. Each laboratory has its own lab attendant to record and maintain the equipments and other items. A personal stock register for the department is also maintained by all the departments to record all purchased items for laboratory. Practical are conducted in morning and afternoon session for maximum utilization of laboratory space and facility. The library of the college is fully automated with Soul 2.0 Software with all necessary required computers and internet. Annual maintenance contracts of Rs 11800/ are done for software maintenance, being used in the library. Pest control is carried out to secure and increase the life of valuable resources of library. Proper ventilation is done so as to maintain dry environment. Regular dusting and cleaning is done every day. Furniture, Computers and other equipments are repaired as per requirement. Computers are distributed in the departments, office, library, labs and for administrative work as per the requirement and load of the work. Computers are connected through LAN and wi-fi with high speed internet facility. The College has multi sports facilities with number of Play grounds for various sports. The college has base ball, Soft ball, 200 meter Mud Track. Basket ball ,Kho Kho, Kabaddi , Hand ball Play grounds, Boxing ring, wrestling ,Judo Yoga Mattress and Physiotherapy lab etc. Proper maintenance of various sports grounds are done by ground man and on daily wages also when required. Proper cleaning of grounds is done on regular basis. The College has a vast hostel, being run on self finance basis. The Hostel has the capacity of accommodating 450 Students in 105 rooms. One more new hostel building is also under construction with RUSA grant of Rs.2 crores.The Hostel has its own

administrative staff to control and maintain the Hostel Building and facilities for girl's security. The Hostel building is also monitored through surveillance cameras and day night watchmen. The Hostel accommodation is provided on very economical rates.

http://www.mkjkcollege.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	97	538980
Financial Support from Other Sources			
a) National	UGC-Free Education For Sports Medal Winners	51	1477249
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Suicede prevention week	09/09/2019	60	Department of Psychology MKJK College Rohtak
Election Awareness Compaign	01/10/2019	800	Distt. Administration, NGO EARTH and Rural Folk.
7 Days Distt. Level Youth Red Cross Training Camp	27/01/2020	130	!0 other Colleges, Doctors, Experts from IT Sectors and Eminent Speakers from various fields
7 days Ist Aid Trainng Camp	01/01/2020	44	MDU Rohtak And PGI Rohtak
Legal Literacy Workshop for College Students and Women from Un-organized Sector	11/01/2020	150	National Women Commission Delhi
Workshop on GST And Soft Skills	19/02/2020	45	Theraja Associates
One Week Library User Awareness Program	11/09/2020	800	College Library

Workshop on Communication Skills	12/02/2020	200	T.I.M.E
15 days folk dance workshop	15/01/2020	25	Haryana Lok Kala Society
Training to Rural Women on Embriodery and Knitting	23/10/2019	150	Department of Fine arts and Apparell Dress Designing MKJK College

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling	200	200	Nill	Nill
2019	Competitve Exams	600	600	3	Nill
2020	3 days Training cum Placement Fare	17	17	5	5

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Navjyoti Global Solutions and Pt.NRS Govt. College Rohtak	17	5

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	No Data Available	No Data Available	No Data Available	NO Data Available

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Competition in 7 days NSS Camp	College	100
Folk Dance Workshop	State Level	25
Talent search Program	College	900
Teej Festival	College	860
Holi Celebrarion	College	1260
Online Haryanvi (Solo) Dance Competition	National	23

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold in KHO-KHO	International	1	Nill	2288022233,3169320028,	Krishna Yadav, Parveen Nisha
2019	Gold in Judo	International	1	Nill	3169320013	Kusum
2020	Gold in Grappling	International	1	Nill	2288020044	Dipti Rani
2019	Gold in Taekwondo	International	1	Nill	3169320045	Rodali Barua
2019	Silver in Judo	International	1	Nill	3168920212	Mansi
2019	Silver in Boxing	International	1	Nill	1552120051	Jony
2019	Bronze in Kayak canoe	International	1	Nill	2288020047	Monu

2019	Bronze in Kurash	International	1	Nill	3278120031	Puja Malik
2019	Gold in KAYAk Canoe	National	1	Nill	2396820036	Sheenu
2019	Gold in Athletics	National	1	Nill	1552120005	Anisha

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College dose not have duly elected council because elected council can be formed as Govt. Guidelines. The Haryana Govt. ordered for formal election of Student Council only for the session 2018-19. But at College level, students choose their representative at class level in informal way. Students are also assigned as Admin duties for Whats app Groups of their Class which are formed by teachers..It provides opportunities to develop leadership by organizing and carrying out the college activities and also develop faculty and community relationships. The Student groups also help in maintaining academic discipline in Campus and also through online Information to students on Whats app groups. Apart from this, the college always tries to encourage and motivate the students for their participation in various college activities. We have student representatives in IQAC committee , Magazine committee, cultural committee, women cell, NCC, NSS, legal cell, gender champions, Election awareness and in different Societies of the department. In fact, some of the activities have been handled by the Students themselves like 1. To assist the new students in admissions. 2. Campaign for carrying ID Card among the students, 3. Celebration of traditional festival like Teej, Holi etc. 4.Organized fresher and farewell parties in their departments. 5. The college Magazine – Mahila Manisha which is published every year, the student section of this magazine is edited by the student editor. 6. Assist the faculty members in organizing Educational tours and field visits.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

295

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings of Alumni Association were organized during the session 2019-20 dated, 12th Oct 2019 and 27th November 2019. E-Alumni meet was organized on 7th June 2020 through Google meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has mechanism and the practices of decentralized inclusive management rather than centralized exclusive administration. The management and The Principal of the college always promote a culture of decentralization and participatory management in most of the activities of the college. To name of the two practices for example are: 1. Decentralization through operational autonomy. The affiliating University, Directorate of Higher Education And Governing Body of the College have clearly defined the policies, powers and processes to be followed by the Institution. To follow these rules and powers, the College has a mechanism of delegating authority and providing operational autonomy at various levels to inculcate the culture of collective responsibilities amongst its faculty members. At Principals level, the governing body delegates all the academic and operational decisions based on policy to a committee headed by the Principal in order to fulfill the vision and mission of the institute. The management also motivates teaching faculty for improving the effectiveness and efficiency of Institutional process by giving them full freedom in decision making within Jurisdictions. Each faculty (B.Sc, Commerce, Arts, Sports etc.) has freedom to prepare its academic Plans and schedule of activities, Time Table, designing and assigning of student projects, to conduct workshop/ Extension lectures, field visits and Educational tours etc. Moreover, all kinds of possible help is provided to faculty members by the college and management to improve their knowledge in their respective areas and full autonomy is provided in their class rooms and tutorials. They are encouraged to attend national and international seminars / Workshops/Conferences. Decentralization in planning of Extra co-curricular activities: The other practice of the college regarding decentralization and participative management can be clearly seen in their way of Constituting various committees, Cells, clubs and societies which involves students and employees at all levels. There is a large number of committees at college level to develop leadership skills and qualitative exposure of the Students. At Principals level, the governing body of the college delegates all the administrative powers to the Principal to constitute various committees which are required for holistic development of personality of students. To make administration and management participative, the college has various committees like Advisory council, academic council, discipline committee, Youth Red Cross Society , Hostel Committee, Women Cell, Magazine Committee, Legal Literacy Cell, Election awareness Cell, Guidance Counseling Cell, NSS, NCC, Gender champions, Beti Bachao Beti Padhao, Anti Sexual Harassment committee, Library advisory committee, Employment Cell, Grievance Redressal Cell and Horticulture committee and many more. All the committee work is done independently by the staff members under the guidance of the principal in their respective areas. In the periodical meetings with the principal, the various committees discuss the outcomes and problems pertaining to the students as well as other issues of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College focuses on analytical, logical and thinking ability to attain phenomenal success. The Core concern of the institution is to attain and sustain quality teaching and learning so that they themselves may avail job

	opportunities and become self-dependent in today's competitive Scenario. The curricula of various courses are designed by M.D. University and the college has to follow it. Many of our staff members are linked with various boards of studies for syllabi framing. They participate in the meetings organized by the University boards of Studies for an effective curriculum delivery. Central Time Table is designed and distributed to all the faculty members so that classes can be conducted in a systematic way. Various teaching aids are used to make curriculum delivery more effective and systematic like lesson plans, assignments, group presentations for participative learning, class tests, group discussion and role playing etc. Add – on – Courses The college has also some Diploma – i.e. Art and Craft and Apparel and dress designing and certificate courses which the college has initiated on its own. These courses have also been approved by M.D. University, Rohtak. Their syllabi of respective departments have been designed by the college and finally approved by the university. The syllabi of these courses have been framed keeping in view the demand of the market and job opportunities.
Human Resource Management	• To improve academic ambience, the College identifies the skills, aptitude physical and intellectual capabilities of its staff members (teaching and non – teaching). Accordingly, various kinds of responsibilities are assigned to them so that their potential may be utilized in the best manner. All the Faculty and Staff are also recruited by duly framed selection committee (As per norms of M.D.U, and State govt. and UGC) and fair chance for competing is provided to all aspirant candidates for being selected. Welfare of the Human Resources is upheld with: The College organizes health check up camps regularly. Time relaxation for lactating mothers. • Spiritual Training programs are regularly organized for staff and students to enrich their lives. Encourages faculty members to take part in orientation/ refreshers courses/ Seminars /workshops/ conferences and short term courses. • Sabbatical leaves for Research work. •

	Provision for loan Facility. • Reimbursement of participation fee for attending conferences/ Seminar/ Workshops. • Organize Women's day, Yoga Day, celebration of Teej, Holi and Diwali mela annually.
Library, ICT and Physical Infrastructure / Instrumentation	Continuous enhancement and upgradation of infrastructure is prerequisites for the institution. We need to make the students familiar with new modern technology so that they can achieve academic excellence and pursue better job opportunities. The college constitutes a dedicated committee comprising of Management and faculty members that prepares various proposals and projects to be sent to UGC/Govt./other Organization. A retired XEN is also appointed in the committee to serve as the technical expert adviser. The college focuses both on qualitative and quantitative development of the college to provide multi dimensional education. The College campus is spread over a vast area of 12.5 acres. The Eco-friendly environment of the college is conducive to create enthusiasm and zeal among the students. The college has Arts block, Science block, commerce Block, PG Block and separate Physical Education Block . Staff Rooms for various faculty, Principal office administrative office , computer labs, cafeteria, separate toilets with all facilities for diviyangs, Athletic track proper parking space for student and multipurpose hall and a seminar hall with all required and high- tech facilities. There are two electric generator sets with 7 K.V to provide nonstop power supply to the college. The College has two hostels to accommodate 450 students and one more new hostel building is under construction with RUSA grant of 2 crores. The college has a very spacious library building with library office, reading room for staff and students stack rooms periodical section and competitive collection section, Internet zone and store. It has 18000 print editions, 56 periodicals and 80000 e books and 5000 e- journals through N-LIst.The library is fully automated with SOUL 2.0 software and has also membership of N-LIST of INFLIBNET and DELNET for e-

	resources.Internet access is available for students and staff. During the session considering COVID-19 situation, the staff and students were facilitated with open access of e-resources like e-pg pathshala, Digital National Library etc. To Facilitate ICT, we have five smart class rooms, Wi-Fi campus with 100 mpbs connections, separate computer labs for various faculties, Printing, scanning, downloading and photo copying facility also available in Principals office, administrative office, library, and laboratories. CCTV cameras are installed in every nook and corner to enhance safety and security. The College has bio metric electronic and online system to record the employees attendance. Apart from this, the college has five big lawns with thousands of plants and flowers, kitchen garden and a big botanical garden with numbers of general herbal plants.
Examination and Evaluation	The college is affiliated to M.D. University, Rohtak and has to follow the prescribed schedule of M.D. University. For external examination, M.D.U has introduced semester system and internal assessment system. Examination forms are filled online and their admit cards are also generated through online. The internal assessments are done by the faculty members on the basis of performance of students in class tests, assignments, quiz competition, group discussions, debate, attendance etc. Normally out of 100 percent marks of each subject, the University conducts end semester examination for 80 marks. The balance 20 percent marks are left for the college to be awarded by the concerned teacher and submitted to the university for each semester for each of the subjects as per the designed curriculum. Due to emerging situation of COVID -19, exams were conducted through online/offline mode as per Guidelines of MDU Rohtak as per candidates choice. The college is also authorized for spot evaluation center of M.D. University, Rohtak. Teachers who have got requisite experience from our college as well as from outside colleges are invited to take part in the evaluation process effectively.

Industry Interaction / Collaboration	The placement cell of the college provides various training, extension lectures and exposure to the students with collaboration of various coaching centers and industries.The college organizes educational tours for students to visit small scale industries, export houses and the industrial areas in NCR. The following visit are organized with industries for students.
Admission of Students	The college has equipped to provide all admission facilities under one roof. Admissions in the college are carried out as per the policies and procedures of M.D. University Rohtak and of the state Govt. However, from 2017-18, the admission process has been centralized by the DGHE, Haryana. Through this scheme all the prospective students need to fill their admission application form directly on line on the DGHE Portal. The Portal provides the facility of choosing their preference of College and the course. The counseling desks consisting of faculty and senior students from different programmes are set up in the campus to assist and guide to admission seekers regarding process of online admission, outcomes of respective courses and also about Add-on courses which are supplementary to the chosen course. The students are also assisted in post admission procedure if they wish to change the subject, course or faculty.
Teaching and Learning	At the beginning of each Semester, the central time table is designed and distributed to all faculty members. All the teachers prepare their lesson plans of all subjects which are displayed and announced to the students in the classes, through Notice boards and College website. Teachers use the white boards and smart boards for teaching and effective operationalization of the curriculum. Special emphasis laid on plugging the loop holes, toning up the skills and helping students to build sound exam temperament which together drive them to excel in various exams. The students are given practical experiences by offering them a number of projects in their concerned subjects and providing them facility for study tours, field visits to various firms

	and historical places etc.for survey. The Institution has also organized many Inter college cultural and quiz competitions to enhance and develop the students potential, leadership qualities and logical analytical thinking. Through various kinds of Audio – Visual Aids and extension lectures, an effort is made to improve the communication skills of students and their in-depth knowledge pertaining to the subject. Considering COVID-19 situations, special arrangements have been made for teaching and learning by making Whats app groups of students for all classes. Online classes have been taken by all staff members on google meet, Cisco webex, zoom etc. Department of Economics, Physical Education and Home Science have developed e-contents (lectures) for their respective subjects for DGHE Portal. In every month, two Mentor - Mentee Classes are also conducted to take up the problems and grievances of the students and corrective measures are taken to sort out their issue. For Effective teaching and learning, information technology is also leveraged various kinds of ICT facilities like computers, Wi-Fi, e – journals, e-books and smart class rooms, are used for effective delivery of lectures, All the labs are equipped with all required equipments, internet and software I.e. GIS, CAD etc. Slow and Fast learners are identified in the beginning of the session and special classes are arranged for them.
Research and Development	• The institute facilitates the necessary support to the faculty members for guiding and carrying out research activities in various departments. In this session considering Covid-19, faculty members were also motivated and encouraged to participate and organize many Webinars and Faculty Development Program. • The proposals from all departments are invited for organizing national/ international Seminar/ Workshops/ Conference and other research projects. • To motivate the faculty members to publish research papers in peer reviewed journals. • Students are also motivated and encouraged to involve in research projects and activities. • Our college also participates in such platforms provided by other

institutions or agencies and provides generous funds and academic leave for such faculty members. • The college has also provided the funds for research projects and surveys which are conducted by P.G. Classes every year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The timetable and academic co curricular activity annual calendar of the college are designed in the beginning of the session and also uploaded on college website and displayed in each block of the campus by IQAC. All online and computerized functioning is done during admission to practice transparency. Library is fully automated with SOUL.2.0 and e-resources like N-LIST program of INFLIBNET and DELNET. The Institutional data is uploaded on AISHE Portal every year. Considering COVID-19 pandemic, special e-arrangements have been made to communicate with students and staff about college policies and planning. In this session special provisions have been made for online teaching, communication and examinations.
Administration	The Principal coordinate and supervises all the administrative functions of the college. The colleges have computerized records of all the enrolled students in various courses. The recruitment of all employees have been made as per UGC, MDU Rohtak and GOvt. of Haryana norms. All the informations about various activities and programmes is given through whatsapp groups of faculty members and students. To bring faster and transparent services delivery, complete student records are electronically stored and retrieved. All communications with affiliating university regarding students (Registration, Enrollment) and faculty is done through university portal and e-mail. Most of the administration work is also stored and retrieved electronically.
Finance and Accounts	The Principal, IQAC of the College, senior staff members and head clerk cum accountant discuss the budget, estimates and utilize it as per requirement. Various committees (comprising of at least 3 members) are

	also constituted for purchase. The college is Govt.aided institute as well as self finance also and receives salary grants for Grant-in-aid posts from govt. of Haryana. Each purchase has been done with prior permission of the Principal. Quotations/Market surveys are mandatory for all purchases. Various payments are made by institution electronically. The Institute maintains the record of grants received from various funding agencies on PFMS. The Institution conducts internal and external audits regularly and all the accounts of the college are audited. Utilization certificate of various funds received from funding agencies are prepared by Charted Accountant engaged by the college.
Student Admission and Support	The admission system of the students has been fully centralized by DGHE for the last few years. Students can check their admission status on a single click. Payment of admission fees of students is also done by challans/ e-banking. There is a system of sending mass message through SMS to students for information regarding admission and other activities. The college has also a mechanism to provide financial support to needy students in admissions. The Institution has various schemes for this like Sukarma society (self help group of students and staff), free ship for outstanding students from various fields like sports, cultural, academics etc., fee concession for needy students and provision for fee in installments. The admission committees of teachers and senior students are constituted for assistance in admission. The counseling desk comprising faculty for different courses is also set up in the College campus for assisting and guiding the admission seekers.
Examination	The Institution is obliged to follow the University guidelines in this regard. The examination system has been fully computerized and has become almost paperless. Special provisions for online exams have been made by the university and college due to Covid-19 situation.The detailed procedure regarding examination date sheets, admit cards, exam notices, practical

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
online FDP on Skills for Librarianship (FDP)	1	16/05/2020	21/06/2020	24
Health is Wealth: tips for boosting immune system (FDP)	4	28/05/2020	30/05/2020	3
Self reliant India MIssion (FDP)	2	20/07/2020	24/07/2020	5
Outcome based education and accreditation (PDP)	1	25/05/2020	29/05/2020	5
Designing and development of MOOCS (FDP)	2	14/06/2020	14/06/2020	1

Cyber security (FDP)	1	03/06/2020	05/06/2020	3
Research methodology : tools and Techniques (FDP)	1	05/06/2020	11/06/2020	7
MOOCS and Moodle based learning management system (FDP)	1	15/06/2020	22/06/2020	8
MOOCS and e learning technologies (FDP)	1	10/04/2020	15/04/2020	6
Choice based credit system at under graduate level (Orientation programm)	1	30/08/2019	31/08/2019	2

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	35	2	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Permission for work from home for vulnerable staff during Pandemic Covid-19. 2. Sabbaticals for research work like Ph. D, for attending conferences and seminars. 3. Provisions for advance against PF as well as loan facility. 4. Health checkup camps for faculty. 5. Maternity leaves and break for lactating mothers and pregnant staff members.as per Haryana Govt. Norms. 6. Reimburseyment of participation fee for attending conferences/seminars etc. 7. Celebration of traditional festivals like Teej/Diwali/Holi/	• Permission for work from home for vulnerable staff during Pandemic Covid-19. • Provision for advance against PF for marriage and children's education. • Maternity leave • HRA and other allowances as per Haryana Govt. • Annual increments. • Financial help by teaching staff in case of emergency. • Organized meditation sessions to release stress and well being.	• Free-ship in hostel for outstanding students (Rs.159600/- given in this session). • Rs. 27500/-Provided to needy students through Sukarama society (welfare group of students and teachers.) • Provisions of payment of fees in installments. • To motivate the students to participate in the Youth Festival and other cultural activities (Rs.1356727/-). • Provisions of many scholarships for students have been made through which Rs.1492535/-were given in this session. • Meditation sessions are organized for students on regular intervals for

etc. 8. Special greetings on birthdays and marriage Anniversaries of the Staff. 9. Organized meditation sessions to release stress and well being. 10. T.A. D.A provisions as per Haryana Govt. Norms.

their well being. • Guidance and counselling are provided when required. • Book Bank facilities. • Support for making voter cards. • Support for bus and train passes on concessional basis. • Organized field visit/ outdoor and Educational trips. (Rs 45528/- were spent on this head.) • Cash prize for outstanding achievements in academics, Cultural/national and international sports etc (Rs.368859/-were spent in this session). • Providing help in competitive exams and skill Development programms through interaction and collaboration with coaching centers. • Provided Uniform and sports kits and refreshment for various games to the students (Rs.823970/-) • Organized various coaching camps for sports competitions..

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audits regularly and all the accounts of the college are properly audited. Following are the types of audit:- • General audit of all accounts by the C.A. engaged by the institution. • Amalgamated fund is audited by M.D. University, Rohtak on annual basis. • Salary account is audited by General Audit Dept. and DGHE Haryana. • Purchase committees comprising of at least three members are constituted for all purchases. • Quotations/market survey is mandatory for all purchases. • All the payments upto Rs. 10000/- are made after duly sanctioned by the Principal and greater than Rs 10000/-by the Administrator. All the bills are properly checked by the accountant and bursar and then passed by the Principal before payments are made. • To maintain a prism of clarity, the college ensures that the audit for the maintenance Grant (Grant-in-aid) in lieu of Salary of the Staff and Post metric scholarship to the students received from the state Govt. is conducted regularly by the DGHE Office of Haryana. To ensure accountability, the college office prepares balance sheets, clearly indicating the amount spent under different heads. • Utilization certificate of various funds received from funding agencies are prepared by Chartered Accountant engaged by the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sukarma Society	27500	Financial Help for admission to needy Students.

No file uploaded.

6.4.3 – Total corpus fund generated

41927318.37

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	MDU Rohtak	Yes	IQAC
Administrative	Yes	Govt. of Haryana	Yes	IQAC Academic Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• • The parents of students who are irregular in classes or are not performing well in the class tests are informed and called for discussion with Mentors to improve the performance of students and the suggestions given by the parents are taken into account. • Parents of the students are free to visit the college and to discuss with the Principal and faculty about their performance of their wards and any other requirements. • Parents Teachers meets are also organized regularly to make their role participatory.

6.5.3 – Development programmes for support staff (at least three)

1. Seven days Meditation sessions for staff. 2. Training for Online admissions. 3. PFMS Training through RUSA. 4. NPS Training 5. Health check up Camp.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.1. Social Outreach Programs: Various social outreach programs were organized like twelve days election awareness campaign in nearby areas. 2. Academic Excellence: Arrangement for regular and proper online Audio and Video classes during lockdown. Many extension lectures by experts and many projects given to students to create practical knowledge. 3. New Hostel building is under construction with RUSA Grant of Rs. 2 Crores. 4. Women Empowerment: Many programs were organized like lecture on Cyber Crime for rural Women, legal literacy workshop sponsored by National Women Commission, Training to rural Women about Embroidery etc. 5. Environment consciousness: Tree plantation, Van-Mohatsav celebration.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	Library User Awareness Program	09/09/2019	11/09/2019	16/09/2019	800
2020	Yoga Day Celebration	07/02/2020	21/06/2020	21/06/2020	200
2020	Workshop on GST	07/02/2020	19/02/2020	19/02/2020	51
2020	Legal AWareness Programm Sponsored by National Commission for Women.	09/09/2019	11/01/2020	11/01/2020	150
2020	National Seminar on Recent Advances in Physical Education Sponsored by DGHE.	07/02/2020	22/02/2020	23/02/2020	150
2020	Run for Youth	09/09/2019	12/01/2020	12/01/2020	1200
2020	Workshop on Communication Skill	07/02/2020	12/02/2020	12/02/2020	150
2019	Election awareness Campaign	09/09/2019	01/10/2019	12/10/2019	150
2019	Extension Lecture on How to Prepare for Competitive Exams	09/09/2019	16/10/2019	16/10/2019	565
2020	Extension Lecture on Latest amendments in Constitution of India	07/02/2020	26/02/2020	26/02/2020	74

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Intenational Womens day Celebration With Special Women Enterpreneurs (Gulabi auto Driver and Puncture mechanics)	07/03/2020	07/03/2020	125	Nill
Extension Lecture on Women Issues for Rural Women	28/01/2020	28/01/2020	190	Nill
Seven Days NSS Camp	23/01/2020	29/01/2020	102	Nill
Seven days District Level Youth Red Cross Training Camp	27/01/2020	02/02/2020	130	5
Nukkad natak on Election Awareness for Rural Women	12/10/2019	12/10/2019	150	Nill
Extension Lecture for Rural Women on Cyber Crime	23/10/2019	23/10/2019	115	Nill
Training to Rural Women regarding embroidery, Knitting and Decoration	23/10/2019	23/10/2019	115	Nill
Extension Lecture on Domestic violence	28/01/2020	28/01/2020	125	Nill
Seven days First Aid training camp for Girls	01/01/2020	07/01/2020	44	5
Legal Awareness Program for Students and Women from Unorganized Sector sponsored by National Commission for	11/01/2020	11/01/2020	145	5

| Women | | | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	12	01/10/2019	12	12 days election awareness compaign	Various issues and programms were organised regaring election awareness	150
2020	1	10	23/01/2020	7	NSS Seven days camp	Environment conciousness, water conservation, cleanliness, Meditation etc. etc.	190
2019	1	3	01/10/2019	1	Single use plastic free India Compaign	Save the environment	500
2020	1	3	23/10/2019	1	Social outreach Program	Cyber crime, Training to rural women for Embroidery and decoration	115

2020	1	4	11/01/2020	1	Legal awareness Program for students and women for unorganized sector	Women empowerment through legal litaracy	150
2020	1	3	31/07/2020	1	EBSB	Pairing the pearls	110
2020	1	8	01/01/2020	7	First aid training camp	First aid	44
2020	1	10	27/01/2020	7	District level Youth red cross training camp	Naturopathy, cleanliness, Mental health awareness.and general health etc.	130
2020	1	1	16/10/2019	1	Exhibition cum sale Kalakriti mela	Promotion of cultural heritage by apparel and dress designing	50
2019	1	1	20/09/2019	1	Exhibition cum Thela making competition	To promote single use plastic free India	36
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/06/2019	Code of conduct : We foster a learning environment that promotes principled behavior with due respect to the dignity of all members of the college community.

| | | The college not only reveals the duties for the students but also specifies some common rights for them. The college provides necessary freedom to the students for holistic development of their personality. The codes of conduct prescribed by the college, DGHE and MDU Rohtak are to be followed by the students. The code of conduct are displayed on College Website. The code of conduct is also conveyed to the students by their class teachers/mentors. Code of conduct for Teachers: The college not only states the code of conduct not only for the students but for the teachers also. The college follows the code of conduct of Haryana Govt. DGHE,M.D.University and UGC. The copies of these codes of conducts are available ion college Website and in the Library. Various committees are also constituted in the college for regulation and control mechanisms for implementation of code of Conduct.Continuous professional growth is pursued through Academic pursuits and Research. They have frank opinion in expressing knowledge and views in professional meetings,Seminars and conferences etc.Teachers perform their duties in the form of teaching, tutorials,research work with dedication and discourage plagiarism and abide by the Act, Statute and Ordinances of the University. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Meditation	23/01/2020	29/01/2020	250
Enviornment Consciousness Programm	23/01/2020	29/01/2020	190
Interaction programm with women enterpreneurs (Gulabi auto drivers and puncture maker women)	07/03/2020	07/03/2020	125
Election awareness compaign	01/10/2019	12/10/2019	800
Essay writing competition on culture, costoms and traditions of Telangana States	12/02/2020	12/02/2020	50
Suicide prevention week	09/09/2019	15/09/2019	60
Run for Youth	12/01/2020	12/01/2020	1200
Tree plantation and cleanliness	26/02/2020	26/02/2020	200
Mask making and distribution in the community during Lock down due to Covid-19	20/04/2020	25/04/2020	25
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus of our college is lush green having five big gardens and Eco friendly in nature. We take many initiatives to make it more Eco friendly. Some of those are listed below: 1. Single use plastic free India campaign was organized in collaboration with EARTH NGO and District Administration on 2o-09-2019.

2. Tree plantation on 26-02-2020.

3. Many Extension Lectures were organized on Environment consciousness.

4. An Inter college competition was organized on Thaila Making (using waste Clothes) under the scheme Thaili Hatao Thaila Apnao.

5.A healthy practice was adopted to donate Plants by staff members on their special occasion.

6. Declamation contest was organized on Ozone Layer Protection.

7. The College has maintained a Botanical Garden with many Herbal Plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice:-1 1. Title: - Environment Consciousness 2. Objectives of Practice:- a. To motivate and inspire the Staff, students and community for Environment Protection. b. To maximize use of Natural Resources. c. To use organic product and to eradicate use of single use plastic. d. More plantations in campus. e. To save electric consumption. To develop positive attitude in students for maximum utilization of Resources. **3. Context:-** Good environmental practices are defined as those actions that seek to reduce the negative environmental impact caused by activities and processes through changes and improvements of actions in an organization and then in Society. Our institution acknowledges its responsibility in educating the students to conserve and protect the environment regarding crucial issues of environment pollution, drastic climate changes, Black Hole, global warming, green House effect etc. on the Planet Earth. **4. Practice:-** This practice makes the students, faculty and Society conscious of how their daily actions affect the environment. We organize Environmental awareness raising programmes like webinars, Rally and various competitions. A: To support this practice following activities were conducted in college during 2019-2020. 1. An Awareness Rally was organized on "Say No to Polythene" in Rohtak city on 20/09/2019. 2. On "Gandhi Jayanti" An inter college competition was organized in collaboration with NGO "EARTH" on 1st Oct.2019 in which students prepared cloth bags from old discarded fabrics and distributed them among staff members for daily use. Theme of the competition was "Design Thela Resign Theli". 3. N.S.S and Botany department organized webinar on "Biodiversity and Conservation" on 5th June 2020 on World Environment day. 4. The College celebrates Van Mahotsav every year. 5. To preserve our heritage, old trees like Neem and Banyan Tree are well conserved in the campus 6. Students participated in various Programs on Environment Consciousness organized by Other Institutions. 7. "Declamation contest on Ozone Layer Protection" was organized.. 8. N.S.S and department of Botany organized webinar on "Biodiversity and Conservation" on 5th June 2020 on World Environment Day. B. Conservation of Natural Resources. We believe in conservation of Natural resources. We utilize maximum use of natural lighting and ventilation. College building is spacious and cross ventilated so that artificial lighting and air conditioners are used at minimum level. Moreover, LED lights are used when required. To reduce electric consumption, we inculcate the habit of switching off lights in unoccupied spaces. C Plantation. More trees and plants are added to campus on regular basis. There is a healthy practice of donating plants by staff on their special occasions. This year, we started another healthy practice of presenting potted plants to guests as memento instead of Bouquets. C. Go Green Campus. Organic manure is used for horticulture purpose in campus. College is a plastic free zone and has reduced its consumption of single use plastic. College canteen uses paper plates and ceramic cups for staff instead of Plastic ones. **5. Evidences:-** The college Campus has become plastic free Zone. More trees were planted in College Campus and nearby area under 'Har Ghar Haryali Scheme'. The College has a system of converting solid waste and garbage into manure. To reduce electrical consumption Bulbs and tubes have been replaced with CFL. The College does not have carbon emitting equipments. 'Harit Haryana App' was downloaded by all staff members and students to participate in more tree plantation. Many extension lectures were organized on Environmental consciousness. Rural communities were motivated about cleanliness, water conservation and protection of environment. **6. Problems and Challenges:-** 1. Though we are committed to implement measures of efficient energy consumption yet our natural resources are wasted at times. 2. Due to market practices of packing, it is hard to get rid of plastic and polythene completely. 3. Urban air pollution is a serious problem and road transport is a major cause. The air quality index (AQI) in Rohtak and surrounding areas is very poor. 4. Due to technical advancement, huge amount of e-waste gets collected every year and problem of e-waste management have assumed hazardous proportions. So these practices need to be

done on large scale by society as whole. 7. Notes (optional):- Practice of donating plants and trees can be adopted by other institutions also. Nearby communities should also be motivated to adopt the practice of tree plantation and using potted plants as mementos during social functions instead of bouquet. Best Practice 2 Title: Empowerment through Capacity Building Objectives of Practice:- 1. To empower the girls students by providing them multidimensional quality education so that they become self reliant and enable to evaluate various paradigms of life with a new broad and human perspective. 2. The College shall strive to create a better society through empowering women. 3. To create awareness and sensitize girls students about women's rights. 4. To promote more cultural space to women to foster a distinctive identity of their own. 5. To achieve social equality as an essential part of Women Empowerment. Context:- Due to patriarchal values, women are considered as secondary citizens so we owe to train/aware, sensitize and empower girl students/women about their rights, self esteem and participatory role in decision making. The long term focus of this practice is to enhance their analytical and logical thinking ability which will empower girl students not only to achieve best possible rank in academics but also attain phenomenal perspective in human lives. Practices: - To implement this practice, the College organizes many programs. The following are few of the instances: a. The College has women Cell, Gender Champions, Beti Bachao Beti Padhao Cell, Legal Literacy Cell, Prevention of Sexual Harassment Cell and Guidance Counseling Cell to help girls at every Level. b. Many extension lectures were organized on womens issues,rights, and problems etc. c. One day workshop for girls students and women from unorganized sector was organized on 'Legal Awareness' sponsored by "National Commission for Women New Delhi" d. "Poster Making Slogan Writing" competition on "Female Foeticide" was organized by Legal Literacy Cell. e. Many training Programms were organized for rural women through Social Outreach Programms like Extension Lecture on Cyber Crime, Election Awareness, Knitting Embroidery and Health Hygiene etc. f. Provides financial help through various ways like Scholarship, Sukarma Society and Free ship to needy students to continue their studies. Evidence:- Through this practice a profound difference is made in the lives of girl students by empowering them to attain their full potential through employment opportunities, development of character, self esteem and recognition of their rights and responsibilities Following are few examples: a. A large number of girl students are recruited in many professions like teachers and Assistant Professors, in railways, sports, social welfare and in Private Sectors. b. Many National and International achievements in Sports of the College are our testament of the girls' empowerment. One of our great example is Ms.Sakshi Malik, who won Bronze Medal in Rio Olympic in 2016. c. The College has been winning the All-Round Sports Trophy of MDU Rohtak for the last 20 years. d. The College also excels in Cultural activities. Students of our college participate and win many prizes in various cultural competitions like Inter College, Zonal, Inter Zonal, North Zonal and National Youth Festival. e. The College brings out its annual magazine 'Mahila Manisha,' which is an appropriate platform and a vibrant medium to nurture the unique spark of creativity and expression in students. f. To make the education employable and self reliant. the college runs UGC sponsored Add-on courses and is planning to start new vocational degree, diploma and Certificate Courses which have been already approved by UGC. Problems/Challenges: a. Sometimes we have to put more efforts to change the mind set of girl students. b. Sometimes, the College faces shortage of funds to organize Programms for sensitization. Notes: After the implementation of this practice during past few years, we have seen many positive changes in the behavioral patterns of girl's students in various parameters. Overcome of shyness, a sense of mental and social freedom, a passionate zeal to do something worthwhile in life, a latent energy to break the shackles of stifling traditions of patriarchal society, more participation in group discussions and extracurricular activities, positive attitude, free

interaction with teachers and other students and an overall spirit to transform the very paradigms in various areas of life at social, economic cultural and philosophical level. Hence we strongly recommend the introduction of this practice in every educational institute. Though visits to village, students are made aware of the real life of rural women through interacting with them, they come to know real problem of discrimination against women and it arouses their critical faculty to devise future plans and policies pertaining to their own existence in the socio-cultural matrix.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mkjkcollege.org/default.aspx?articlaID=2187&articleName=

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As the college vision is to rise , awake and know thyself, our Institution is committed to make profound difference in the lives of women by empowering them to attain their full potential through pursuit of knowledge . Every segment of the college strives for excellence in pursuit of the vision and mission of the Institution. The College Library is one of the distinguished area which directly contribute in providing multidimensional and quality education to its students. It is a well organize: fully automated with barcode technology using SOUL 2.0. It has open access system. Books are arranged according to subjects and there are indicators to guide students. It has a good collection of books, current journals, magazines and newspapers. Apart from books pertaining to the syllabus, the collection includes moral, spiritual, inspirational books like, autobiographies, philosophical, women centric, environmental studies etc. It has calm and tranquil atmosphere having capacity of 100 students in reading hall and a separate room with competitive collection for students preparing for competitions, It provides special facility to the students who come here and quench their thirst for reading the material which can't be provided to them in their class rooms. Here they find the environment which is conducive to the building up of habit of self learning. So the library is a common platform upon which all students get equal opportunities. Economically poor and meritorious students are provided with full sets of books from book bank. In the current era many resources are on line and in electronic form, so with good print collection our library has got membership of N-LIST and DELNET for accessing e-resources. There is an internet zone in the library where students and staff can search, surf, read online, download and take print outs of the reading material of their interest free of cost. In the COVID-19 situation, when everything was closed our Library kept helping students and staff in accessing reading material by sending links of e-resources like N-LIST (INFLIBNET) e-pg pathshala, National Digital Library, DOAJ, DELNET etc. Services provided by Our Library: 1. Circulation of Documents 2. Reading Hall 3. Reference service 4. Current Awareness Services 5. Selective dissemination of Information 6. E-Resources 7. Inter Library Loan. 8. Notices 9. Newspaper clippings 10. Printing and Photocopying Activities: To make its presence effective and to develop consciousness about library, many activities and Program are organized like User awareness Programs, book exhibitions, quiz competitions, Newspapers reading competitions etc. To motivate the students, best library reader Prize is also given to one of the best library user every year. So our library offers a means by which the students and staff can gain access to vast knowledge. Supporting education, Library is synonymous with education and offers countless learning opportunities that help in holistic development of our Young Women studying in the Institution.

Provide the weblink of the institution
http://www.mkjkcollege.org

8.Future Plans of Actions for Next Academic Year

 1. Expansion of building. 2. To start various vocational courses (UGC approved). 3. To star More PG Courses in Science Faculty. 4. Provision for Water Harvesting. 5. To conduct more Social Out Reach Programms. 6. To make Special Provisions for Communication Skill Classes. 7. To arrange short term courses like computer training for sporting staff. 8. To arrange internship programms for students during vacations. 9. More focus will be given on research based projects and surveys.